

J. R. Tucker Band and Orchestra Boosters

Board and General Membership Meeting

Monday, March 19, 2018

Call to Order

The meeting of the J.R. Tucker High School Band and Orchestra Boosters Board and General Membership was called to order by President Colleen Bohlman at 6:45pm.

Pre-meeting commentary/discussion occurred and centered on fundraising, trips, parental commitment, and ensuring ALL band families contribute to the success of the music program. Focus areas included:

- Budget Planning
 - Parents want more transparency/visibility to school budget
 - Parents want a more collaborative budget approach between Booster budget and school budget
 - Mr. Engel was identified as a resource to gain visibility and/or approval to use school budget
- Planning
 - Parents want more advance planning and coordination for band trip(s)
 - Parents want advanced planning and agreement on targeted fundraising
- Parent Expectations
 - See *February 26, 2018 J.R. Tucker Band & Orchestra Boosters meeting minutes* on setting parent expectations in course syllabus for ALL parents to choose 2 of the 3 ways in which they will contribute to the music program
 - Annual event participation examples included:
 - Free For All – fundraising event
 - Annual Spaghetti Dinner – recruiting event
 - Marching Band – chaperone, logistics support, donations
 - Sponsorship Campaign – fundraising event
- Advocacy for Additional Help/Staffing
 - Boosters President will draft a letter to school administration (Principal)
 - Additional help is needed to support the music program
 - ~60 students in Early Bird band/strings class
 - 2 curriculums being taught at the same time/same class period/same room
 - Help also needed in Percussion section

Board/Committee Reports were presented in the following order:

Secretary's Report – Patrice Elliott

- Minutes of the last meeting on February 26, 2018 were approved. Motion to approve the minutes was made by Rupali Pendse and seconded by Patrick Maloney.
- Meeting Attendees:

Phung Blevins	Sue Manley
Colleen Bohlman	Angie Moore
Patrice Elliott	Rupali Pendse
Dionne Harris	Tomomi Rubin
Patrick Maloney	

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President's Report – Colleen Bohlman

- T-Shirt Sales
 - Sales period will be extended
 - Cost \$15 – music shirt
 - We discussed whether an inventory of shirts could be pre-ordered for resale:
 - Rupali indicated she would be willing to front the money to purchase the shirts in advance for resale
 - Obtaining a “square” account and swipe so that onsite credit card payments could be accepted in the future was considered
 - A table could be setup to sell the shirts at band camp
 - Could bundle band parent money donation/contribution with the receipt of a “free” t-shirt like the PTSA does with Tiger Trust donations
 - Colleen would like the Spirit Wear Committee Chair for next year to also do the “show” shirt for the students
- Spring Banquet/Picnic
 - Hanover Sports Park
Thursday, May 31st
after school
 - Colleen will ask Mr. Sampson if we can take a school bus
 - Colleen is willing to plan event since she has the relationship with the owner of the facility (Mary)
 - Phung volunteered to assist
 - We have some money to spend on awards
 - We have an offer from Hanover Sports Park for \$5 minigolf and batting cages (4 tokens)
 - We can bring our own food (e.g., potluck or pizza)
 - All band and orchestra invited
 - We could sell some t-shirts at the event (using square)

Treasurer's Report – Tomomi Rubin

- Financial Report
 - Treasurer's Report
 - Checking: \$2381.20
 - Savings: \$2739.82
- Items of Note:
 - Liability Insurance
 - Big ticket item coming up this period
 - \$498/year
 - Charms
 - \$400/year (approximately)
 - We need to troubleshoot the issues we've been having with Charms lately
- We're on track to cover our budget this year

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Nominating Committee's Report – Phung Blevins, Rupali Pendse, Tomomi Rubin

- 2017-2018 Current Officers/Committee Chairs
 - Committee will talk with each parent currently serving in a role about their plans/interest in serving next year
- 2018-2019 Future Officers/Committee Chairs
 - Committee will present a slate of candidates at the April 23, 2018 Boosters meeting for Executive Committee approval
 - Nominations will be taken via email and were taken/discussed at today's meeting
 - Presentation of the slate of candidates will be made at the May 7, 2018 Spring Concert
 - Additional Committees/Committee Chairs will be identified to reflect the work being done by the Boosters (e.g., recruiting, social, music showcase)
- Potential candidates identified at today's meeting included:
 - Officers
 - President: Colleen Bohlman
 - Vice President: <vacant>
 - Treasurer: Tomomi Rubin
 - Secretary: Rupali Pendse
 - Committee Chairs
 - Communications: Sue Manley
 - Equipment and Logistics: Mike Moore (Mike Blevins)
 - Free For All: Dionne Harris (Tomomi Rubin, Rupali Pendse)
 - Hospitality : Angie Moore
 - Scholarship: Patrice Elliott
 - Spirit Wear: <vacant> (will also do "show" shirt)
 - Uniforms: Leslie Glatt (Phung Blevins)
 - Volunteer/ Chaperones: Dionne Harris
 - Ways and Means: Patrick Maloney

Ways and Means Report – Terry Moore (*absent*)

- Photos
 - A group photo was taken of the entire band and orchestra at the pre-assessment "pre-view" concert held on Wednesday, March 7th
 - Strong interest for individual photos continues to exist
- Flower Fundraiser
 - Stranges Florist
Mother's Day/Teacher Appreciation Week Flower Sale
April 9th – April 20th (pre-sale dates)
May 7th (delivery)
 - \$150 delivery fee – pick-up option exists
 - Florist suggests 10-inch hanging baskets

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- Geraniums
- Petunias
- Impatiens
- Flyer will be drafted by Terry
 - ~\$8.65 (Strangers' cost to Booster)
 - Sales price, TBD (\$12-\$14 may be good range but not double the cost)
 - Colleen wants a draft of the flyer ASAP
 - Dionne agreed to help Terry prepare the flyer
 - Distribute flyer and announce via the Sunday night call, Tucker Band website, Order Form distribution in class/office
- Dates/Details for March-May
 - See *February 26, 2018 J.R. Tucker Band & Orchestra Boosters meeting minutes*

Band Director's Report – Frank Sampson (*absent*)

- No Report

Uniforms Report – Leslie Glatt (*absent*)

- No report

Music Showcase – Leslie Glatt (*absent*)

- Volunteers will be needed for 4/27, 4/28, 5/5, 5/11
- Mr. Sampson will not be here for 4/28
- Chair/Committee will meet with Mr. Sampson after Spring Break
 - See *February 26, 2018 J.R. Tucker Band & Orchestra Boosters meeting minutes*
 - No bands are signed up for the April dates as of yet

Free For All Report – Leslie Glatt (*absent*)

- Outstanding action item:
 - Need to follow-up with Andrew Sunberg on concessions and obtain feedback and details (e.g., quantities donated, quantities leftover, pricing)

Equipment and Logistics Report – Andrew Sundberg (*absent*)

- Outstanding action item:
 - Trailer wheel packing: Angie Moore confirmed that her husband, Mike Moore, will replace the wheel bearing. They considered donating the repairs; however, Tomomi

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(Booster Treasurer) confirmed that there is money in the budget to cover the cost of repairs.

Hospitality Report – Angie Moore

- Angie confirmed sign-up for hospitality
 - There was uncertainty whether Mr. Sampson was providing chili for all 3 days
 - Patrick volunteered for his wife to prepare the chili on Friday
- A price list was prepared by Tomomi for concessions and reviewed
 - All items \$1 or 3-for-\$1 for Airheads with exception of Nachos \$2
 - Plenty of Nachos Cheese was left over from “Free For All” that can be used for concession/hospitality

Volunteers/Chaperones Report – Dionne Harris

- No Report

Communications Report – Sue Manley

- No Report

Travel Report – Sue Manley

- No Report

Spirit Wear – Karin Castillo (*absent*)

- No Report

Scholarship Report – Rupali Pendse

- Planning continues with one task completed tomorrow and another on Friday
- April 27th : Deadline for applications to be dropped off in the office
- 1st week of May: Make award
- May 11th : Provide names for Senior Honor Assembly

The meeting of the J.R. Tucker High School Band and Orchestra Boosters Board and General Membership adjourned at 8:30pm.